

# Alonzo Lee

## Personal Info

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## Objective

Effective and results-driven professional seeking a position with an organization where I can utilize my exceptional skills, abilities, and knowledge to support the team, advance its goals and further build my professional career

## Education

**Bachelor of Science  
Computer Networking  
Computer Programming**  
Hennepin Technical College  
Brown College I.T  
Mendota Heights, MN  
Jun 1995 - May 2000

## Certifications

**N.T. Network Certified**  
Sep 2001 – Present

**Boot Camp Courses | Codecademy  
Python/Django Programming**  
Mar 2019 - Present

## IT Skills

- Computer Networking
- Network Support
- Operating Systems
- Desktop Support
- Git
- Software development
- Problem Solving
- APIs
- Network Installation

## Programming

- Python
- Django
- HTML
- Bootstrap 5
- NumPy
- Pandas
- TensorFlow

## Professional Summary

Highly adaptable professional with a proven track record as a Software developer, Automation Python, Django, complemented with hands-on customer service skills set and knowledge. A dynamic and result oriented professional with a strategic thinking, engagement and goal orientation. Skilled decision maker, intuitive and creative problem solving and achieving strategic goals through attention to detail, consensus building and performance improvement.

## Professional Experience

### Computer Programmer

Freelancing | May 2019 – Present

- Organize and coordinate operations in ways that ensure maximum productivity.
- Ensure the adequate and suitable resources to complete Landscape projects.
- Oversee six employees and provide feedback to improve work efficiency.
- Develop and manage a detailed project schedule and work plan.
- Utilize best practices, techniques, and standards throughout entire project execution.
- Ensure that all landscape projects are delivered on-time, within scope and within budget.
- Manage a professional relationship with the employees and clients.

### Computer Technician

Aerotech | Bloomington, MN | Dec 2008 – Aug 2014

- Troubleshoot networks and user system failures or bugs, diagnose problems.
- Provide solutions to restore functionality of the systems.
- Maintain hardware and software by conducting regular maintenance and updates.
- Maintain reports and records of the performance and function of systems.
- Provide support for users and guide them to properly use computer systems.
- Stay abreast of current trends and keep up with technology standards in the industry.
- Working knowledge and studied Visual Basic programming.

### Network Technician

Cheetah Computers | Shakopee, MN | Feb 2003 – Oct 2008

- Connect workstations and Servers to network, building patch panels, hubs, and routers.
- Installing software, running data wire (Cat 5), fiber optics.
- Evaluate network performance and find ways of improvement.
- Implement approved Network changes and upgrades in accordance with applicable procedures.
- Perform preventative maintenance tasks and recommend corrective solutions.
- Coordinate and support other co-workers in a professional manner.

## Competencies

- Advanced interpersonal & communication skills – Able to liaise confidently with senior stakeholders.
- Team-player – Able to work well within dynamic and goal-focused teams.
- Process driven – Able to become quickly proficient in new processes and systems.
- Detail-focused – Very strong attention to detail.
- Multi-tasking – Highly organized and able to balance various responsibilities simultaneously.
- Professionally skeptical – Able to identify and flag up anomalies for review.
- Decision-making – Strong decision-making in a fast-paced and pressurized environment.
- Commitment – Strong work ethic and delivery focused.
- Analytical Thinking – Strong logic to address work-related issues and problems.
- Goal Oriented – Decisively meet expectations as a reliable team player.
- Excellent leadership skills – Leading cross-functional teams.
- Confidentiality – Ability to ensure the confidentiality of sensitive information.
- Passionate and Enthusiastic – Productive and overcome obstacles that is faced while organizing projects.