

Alonzo Lee

Personal Info

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Objective

Effective and results-driven professional seeking a position with an organization where I can utilize my exceptional skills, abilities, and knowledge to support the team, advance its goals and further build my professional career

Education

Bachelor of Science
Computer Networking
Computer Programming
Hennepin Technical College
Brown College I.T
Mendota Heights, MN
Jun 1995 - May 2000

Certifications

N.T. Network Certified
Sep 2001 – Present

Boot Camp Courses | Codecademy
Python/Django Programming
Mar 2019 - Present

IT Skills

- Computer Networking
- Network Support
- Operating Systems
- Desktop Support
- Git
- Software development
- Problem Solving
- APIs
- Network Installation

Programming

- Python
- Django
- HTML
- Bootstrap 5

Professional Summary

Highly adaptable professional with a proven track record as a **Software developer, Automation Python, Django**, complemented with hands-on customer service skills set and knowledge. A dynamic and result oriented professional with a strategic thinking, engagement and goal orientation. Skilled decision maker, intuitive and creative problem solving and achieving strategic goals through attention to detail, consensus building and performance improvement.

Professional Experience

Owner | Project Manager

Discount Landscaping | Bloomington, MN | *May 2015 – Aug 2019*

- Organize and coordinate operations in ways that ensure maximum productivity.
- Ensure the adequate and suitable resources to complete Landscape projects.
- Oversee six employees and provide feedback to improve work efficiency.
- Develop and manage a detailed project schedule and work plan.
- Utilize best practices, techniques, and standards throughout entire project execution.
- Ensure that all landscape projects are delivered on-time, within scope and within budget.
- Manage a professional relationship with the employees and clients.

Computer Technician

Aerotech | Bloomington, MN | *Dec 2008 – Aug 2014*

- Troubleshoot networks and user system failures or bugs, diagnose problems.
- Provide solutions to restore functionality of the systems.
- Maintain hardware and software by conducting regular maintenance and updates.
- Maintain reports and records of the performance and function of systems.
- Provide support for users and guide them to properly use computer systems.
- Stay abreast of current trends and keep up with technology standards in the industry.
- Working knowledge and studied Visual Basic programming.

Network Technician

Cheetah Computers | Shakopee, MN | *Feb 2003 – Oct 2008*

- Connect workstations and Servers to network, building patch panels, hubs, and routers.
- Installing software, running data wire (Cat 5), fiber optics.
- Evaluate network performance and find ways of improvement.
- Implement approved Network changes and upgrades in accordance with applicable procedures.
- Perform preventative maintenance tasks and recommend corrective solutions.
- Coordinate and support other co-workers in a professional manner.

Competencies

- Advanced interpersonal & communication skills – Able to liaise confidently with senior stakeholders.
- Team-player – Able to work well within dynamic and goal-focused teams.
- Process driven – Able to become quickly proficient in new processes and systems.
- Detail-focused – Very strong attention to detail.
- Multi-tasking – Highly organized and able to balance various responsibilities simultaneously.
- Professionally skeptical – Able to identify and flag up anomalies for review.
- Decision-making – Strong decision-making in a fast-paced and pressurized environment.
- Commitment – Strong work ethic and delivery focused.
- Analytical Thinking – Strong logic to address work-related issues and problems.
- Goal Oriented – Decisively meet expectations as a reliable team player.
- Excellent leadership skills – Leading cross-functional teams.
- Confidentiality – Ability to ensure the confidentiality of sensitive information.
- Passionate and Enthusiastic – Productive and overcome obstacles that is faced while organizing projects.